

Risk Treatment Option Form : No 11

Risk Treatment – Action Plan					
Description of risk from register:	Risk ID No: 166/5	Current residual risk score: Likelihood x Impact	2	5	10
A member of the public or an employee of the Council is seriously injured or killed due to the Council not providing its employees with either a safe working environment or sufficient and adequate training with regard to the tasks that it requires to be carried out.					
Controls already in place as listed on the risk register:					
All staff who drive on Council business self-certify that they have a valid driving licence, appropriate insurance and that their vehicle has an MOT (if required). Driving licence check, initial and annual. Driver training. Quarterly review of all Health and Safety risk assessments and incidents - related action plans are implemented and recorded			Health and Safety issues are discussed annually Activity Managers are all trained in Health and Safety Management Health and Safety inspections Health and Safety Officer and Committee Induction training in Health and Safety Different training courses available, risk assessments		
Are these controls operating effectively?			Probably – the driving licence check only applies to HGV drivers in Operations Division		
Risk Action Plan (All actions listed in priority order)					
Proposed actions to reduce risk using existing resources			New residual risk score ¹		Extra resources required ²
			L	I	
a. No further mitigation is practical					
b.					
Actions requiring additional resources					
1.					
2.					
3.					
4.					
5.					
Decision					
Agreed Option:		Implementation Date		Risk Owner	
				Head of Personnel	
Decision taken by:			on:		

¹ **New Residual Risk Score:** after the action has been introduced

² **Extra Resources:** only complete if extra resources will be required to allow the proposed action to be introduced e.g. financial costs and staff time